

# On-Call Update

Tel-Com Inc. Divisions  
AA Professional Communications  
Samaritan Physician Exchange  
Three Ring Answer Service

Upload your document or complete the form provided below.

Date Submitted  
Account Name  
Contact Name

Account #  
Contact #

Callout Order	On-Call	Start Date/Time	End Date/Time
	Joe Smith	May 7, 2012 - 5p	May 9, 2012 - 8a Cell / Home

New Staff			
Joe Smith	Cell: 775-123-4567	Home: 775-123-4567	joe@yourcompany.com

## Special Instructions:

### Terms & Conditions

Fax or email updates to [OnCalls@Tel-Com.com](mailto:OnCalls@Tel-Com.com) (2) two business days to effective date.

**\$25 Late Fee** is applied for Updates received less than (2) two business days.